



## Online Children's Bible Class Safeguarding Policy

### 1. Introduction

This safeguarding policy outlines the measures and procedures in place to ensure the safety and well-being of children attending our weekly online classes. Our primary concern is to create a secure, respectful, and spiritual nurturing online environment.

### 2. Scope

This policy applies to all staff, volunteers, children, and parents/guardians involved in the weekly online classes.

### 3. Key Principles

**Best Interests of the Child:** The welfare of the children is our paramount concern.

**Equality and Inclusion:** All children are treated with respect, regardless of their race, gender, religion, or abilities.

**Transparency:** Clear communication with parents/guardians about safeguarding practices and procedures.

### 4. Code of Conduct

**For Staff and Volunteers:**

Use appropriate language and behaviour at all times.

Maintain professional boundaries.

Avoid one-on-one contact with children outside of scheduled classes.

Ensure all communication with children happens through approved channels.

**For Children:**

Treat peers and staff with respect.

Follow class rules and instructions.

Report any uncomfortable or inappropriate behaviour to a trusted adult.

### 5. Online Safety Measures

**Platform Security:**

Use secure, password-protected platforms for online classes.

Ensure that only authorised individuals can access the class.

**Supervision:**

At least two adults (staff/volunteers) present during online sessions.

Parents/guardians encouraged to be present or nearby during classes.

**Recording and Monitoring:**

Classes may be recorded for safeguarding purposes. Parents/guardians will be informed.

Regular monitoring of classes by senior staff to ensure adherence to safeguarding policies.

### 6. Reporting and Responding to Concerns

**Reporting:**

Children, parents/guardians, and staff should report any safeguarding concerns immediately to the designated safeguarding officer (DSO).

The DSO contact information will be provided to all participants.

**Response:**

All concerns will be taken seriously and handled promptly.

The DSO will investigate and take appropriate action, which may include involving external authorities if necessary.

#### 7. Staff Training

##### Safeguarding Training:

All staff and volunteers will receive regular safeguarding training.

Training will include recognising signs of abuse, online safety, and appropriate response procedures.

#### 8. Parental Involvement

##### Communication:

Regular updates to parents/guardians about class content and safeguarding measures.

Encourage open dialogue with parents/guardians regarding any concerns.

#### 9. Confidentiality and Data Protection

##### Confidentiality:

Personal information about children and families will be kept confidential and only shared with relevant personnel on a need-to-know basis.

##### Data Protection:

Adherence to data protection laws regarding the storage and handling of personal information.

#### 10. Review and Monitoring

##### Regular Review:

This policy will be reviewed annually or following any significant incident.

Feedback from staff, children, and parents/guardians will be incorporated into the review process.

##### Monitoring:

Regular audits of safeguarding practices to ensure compliance and effectiveness.

#### 11. Contact Information

##### Designated Safeguarding Officer:

Name: Folasade Edokpayi

Email: [admin@mothersofliving.co.uk](mailto:admin@mothersofliving.co.uk)

Phone: 07988 014364

#### 12. Conclusion

We are committed to ensuring a safe and positive experience for all children attending our online Bible classes. This policy outlines our dedication to safeguarding and provides a framework for maintaining a secure online environment.